



RECREATIONAL DANCER
DANCE FORCE POLICIES

Dance Force Mission

“The First Choice for Serious Dance Education”

We are passionately committed to providing each individual the opportunity to learn the art of dance in a positive, structured, and inspiring environment. Our teachers have a rare combination of professional performing careers and college education in dance.

We offer individual attention, respect towards each student, and gentle guidance through the proper techniques of dance. We focus on the proper use of the body while developing artistry and self-expression within each dancer. We believe in an open forum for our team of teachers to communicate on the progress of our students and to discuss ideas for improvement in achieving our goals.

Billing Questions

Please see the Front Desk Personnel or one of the Directors, if you have any questions or concerns. You may email us directly: frontdesk@danceforceclarksville.com, backdesk@danceforceclarksville.com info@danceforceclarksville.com

Class Information

Our classes are based on a minimum of 10 dancers per class. We will review class sizes at the end of October. If any classes have fewer than 10 students, we have the option to close that class and move students to a different class. Under such circumstances, parents will be furnished with information regarding other available classes your child may attend which would then be selected by a Parent.

Contact Information

We use the information on file to notify you about important issues, studio closures, and in case of emergencies. ***Please*** keep your contact information up to date at all times by submitting changes to the Front Desk. ***It is imperative that Parents always provide us with up to date contact information.***

Dance Force Logo

The Dance Force Logo is not to be used for personal products, including the production of t-shirts or dancewear. Use of the Dance Force Logo, and name “Dance Force” and “Dance Force, LLC” is expressly prohibited without prior written authorization of the Directors.

Discounts

A 20% Sibling Discount applies after the child with the highest tuition pays full price. This discount does not apply to boys as they already receive ½ off Tuition.

Dress Code

When ordering from Discount Dance, use the code for Dance Force "TP27333" and receive 10% off your order

Attire-Girls

- Ballet:* Leotard, pink tights, pink ballet shoes (Discount Dance Style T2900C), and hair must be off face and neck
- Musical Theatre (10 & under):* **Caramel** jazz shoes (Discount Dance Style S0495G)
- Musical Theatre (11+):* **Caramel** 1.5 inch heel (Discount Dance Style 550)
- Jazz:* Fitted leggings or shorts, fitted tops, **caramel** jazz shoes (Discount Dance Style S0495G)
Hair up off face and neck
- Tap:* Fitted leggings or shorts, fitted tops, **black** tap shoes (Discount Dance Style T9500C)
Hair up off face and neck
- Hip Hop:* Streetwear comfortable shorts/sweatpants, t-shirt, and **black** tennis shoes

Attire-Boys

- Ballet:* **White** fitted compression t-shirt (Discount Dance Style Men-#ME639, Boys-#ME639C)
Black dance pants - **NO** shorts (Discount Dance Style Men-#TH5134, Boys-#TH5134C)
- Jazz:* **White** fitted compression t-shirt (style listed above)
Black dance pants (style listed above) **NO** shorts, **Black** jazz shoes (Discount Dance Style S0495G)
- Musical Theatre:* **Black** Jazz Shoes (Discount Dance Style S0495G)
- Tap:* Ballet attire or basketball shorts, t-shirt, **black** tap shoes (Discount Dance Style T9500C)
- Hip Hop:* Streetwear comfortable/sweatpants, t-shirt, **black** tennis shoes

If you have any questions or concerns regarding the dress-code, please direct your inquiries to the Directors.

Illness

We ask that a child with a contagious disease or a fever, to please stay home and not return to class until he/she has been symptom free for 24 hours.

Inclement Weather

Our primary concern is for the safety of our students, their parents, and our teachers. If we decide to close the studio due to inclement weather, we will announce the decision no later than 1:00 pm. You may also check our Facebook and Instagram pages, Dance Force Clarksville, for any weather-related closings.

NOTE: *We do not follow the same inclement weather policy as the Clarksville Montgomery County School System, and we reserve the option to open the studio when Montgomery County schools are closed.*

We will schedule make-up classes that are missed due to weather. If your child is in class and we have a tornado warning, we will place all students in the safest room in the building. Also, we suggest that you take cover and do not attempt to pick up your child because it might place all of you in greater danger. Sometimes we may close after classes have started if the weather conditions worsen. If this happens, we will contact you as soon as possible. **It is imperative that Parents always provide us with up to date contact information.**

Injury

Even though our staff is insistent on teaching the correct technique, accidents do happen. If your child should be so unfortunate as to have an injury while in class, we will take the appropriate action including immediate medical attention if the senior staff-member on duty feels it is needed. We will contact the Parents immediately.

Liability/Hold Harmless Disclaimer

In consideration of the services received from Dance Force, LLC, I (expressly on upon behalf of myself, spouse, student/child, family members, heirs/assigns, collectively hereinafter referred as "RELEASORS") hereby release Dance Force, LLC, its owners/members, employees, instructors, and volunteers (collectively hereinafter herein as "RELEASEES") from liability for all actions taken in good faith during any and all attendance as well as any and all functions attended by students and families of Dance Force, and I, individually and behalf of the RELEASORS, hereby waive my/our right to sue Dance Force, LLC, its individual members, employees, instructors and volunteers from any and all claims resulting in any physical injury, illness (including death) or economic loss I/we may realize as a result of RELEASORS' participation in any activities of Dance Force.

RELEASORS are voluntarily participating in the activities of Dance Force, and RELEASORS understand that there are risks of harm associated with the student's participation in activities of Dance Force, such as physical and/or psychological harm, pain, suffering, illness, disfigurement, temporary or permanent disability, death or economic loss. Such injuries or outcome may arise from the student or other's actions, inactions or negligence, or the condition of the facility. Nonetheless, RELEASORS assume all risks of student's participation in any and all activities of Dance Force, whether known or unknown to RELEASORS, including travel to and from scheduled performances, practices, conventions, dress rehearsals, competitions, recitals and all other events incidental to any activity of Dance Force. It is the Parent's responsibility to notify Dance Force if the student suffers from any physical condition, injury, or illness which could cause the student further physical harm by the student's performance in the activities of Dance Force. Parents are recommended to have students examined by a medical professional to verify their physical ability to engage in Dance Force activities. Ultimately, Parents will decide whether a student/child is physically able to engage in any activities of Dance Force.

RELEASORS agree to defend, indemnify and hold completely harmless Dance Force its owners/members, employees, instructors, and volunteers from any and all liability, loses, costs, fees, damages, injuries, actions, and causes of action of any and every kind of nature or whatever, arising out the activities of Dance Force. In consideration of the services received from Dance Force, LLC, RELEASORS herewith release Dance Force, LLC and their owners/members, employees, instructors, and volunteers from liability for all actions taken in good faith during any and all attendance as well as any and all functions attended by students and families of Dance Force. In addition, permission is given to Dance Force to use any and all photos and or video material deemed appropriate by Dance Force and its employees, servants, and agents.

Lost Items

Each student should label all personal items to include shoes. We maintain a lost and found for lost items turned into our staff. Dance Force is not responsible for any lost, damaged or stolen property.

Mutual Duty to Maintain Safety of Premises

Your child's safety is our paramount concern. Dance Force, its owners/members, employees and instructors regularly inspect the interior premises, including the Marley flooring, mirrors, fixtures, dance equipment of the Dance Force studio for defects and/or damaged equipment, and repairs and/or replacement will be promptly made upon notice of such defects/conditions. Each Parent and student herein acknowledges their duty to immediately notify the Directors of any known defects and/or dangerous conditions concerning the interior premises of the studio including any defects concerning the Marley flooring, mirrors, fixtures, and dance equipment.

Payments

Payments can be made at the studio by cash, check, debit/credit card (VISA, Discover, & MasterCard) or check mailed to 1955 Madison St. Suite B, Clarksville, TN 37043. We offer a discount for payments made by cash or check received by the 10th of the month. We encourage you to take advantage of Automatic Draft from your credit/debit account. We can debit your credit/debit card for the amount you request on the 5th or 10th of each

month, September-May. A convenience fee of approximately 3% is charged to all accounts that are paid by credit/debit card. This is a fee that is assessed to us through the credit card processing companies.

Questions

Please know that you can email us at any time to ask questions regarding your child's progress, your account, or studio concerns. Please allow us a minimum of forty-eight (48) hours to respond.

Mary Lu: info@danceforceclarksville.com

Restroom Policy

It is very important that students use the restrooms prior to entering class. Dancers, especially ages 3 – 5, need to be accompanied to and from the classroom. We ask that Parents, when possible, remain in the lobby during your child's class time in case a child must use the restroom during the hour.

Spring Production

Spring Production is May 17, 2024 - May 19, 2024 at Austin Peay State University's Mabry Concert Hall in the Mass Communications Building. Dancers will perform their class dances and finale in two shows .

Spring Production packets will go out to all families in October.

Tuition Policy/Payment Agreement

Tuition Fees are due on the first scheduled lesson of each month. **The Fee becomes past due after the 10th of the month.**

I/we the undersigned understand that as a parent and/or legal guardian of the Dancers referenced herein, am/are legally liable for monthly tuition until Parent notifies the Front Desk personnel/Directors, that student will no longer be participating in the dance classes or classes for which tuition is owed. It is imperative that Dance Force be notified of any "class drops" prior to the order of class costumes. I understand that in the event I should default on any terms of these Policies, to the extent Dance Force acts to enforce its rights under this Agreement, I acknowledge and agree that I shall be responsible for the payment of all costs and expenses, including attorney's fees, collection fees, court costs, and any contingent fees assessed by collection agencies of not less than 35%.

All Accounts MUST HAVE A DEBIT/CREDIT CARD ON FILE

Monthly Tuition is due on the 1st of each month and Late Fees are added after the 10th of each month. ALL accounts MUST have a credit/debit card on file. If the Tuition Fee is not paid by the 10th, the card on file will be charged to cover this fee. ALL PAYMENTS ARE POSTED TO THE **OLDEST CHARGES FIRST.**

Returned Checks/Automatic Drafts

Dance Force will assess a \$35.00 Fee for any returned check or a declined credit/debit card payment to your Dance Account. You must make arrangements to pay the fee and the returned/declined item amount within five days.

Dance Force will assess a \$35.00 Fee to your Dance Account for any returned check, declined credit/debit card.

A \$25 Late Fee is charged to the account if payment is not received by the 10th of the month. Dance Force strongly encourages you to adopt the habit of paying tuition on the first lesson of the month. Tuition is based upon the number of class hours your child participates in each month.

Tuition is not reimbursed for a partial month if your dancer quits dancing. Once paid at the beginning of the month, they are committed for that month.

Please email the Front Desk at frontdesk@danceforceclarksville.com or call the studio at 931-552-2223, if your child is going to be **absent or late for class** so we can let your dancer/dancers teacher know.

ACKNOWLEDGMENT OF DANCE FORCE POLICIES

I/we, _____, the Parent[s] and/or Legal Guardian[s] of _____, (student[s]) have read the foregoing terms and obligations of the Dance Force Policies, and my signature hereto shall evidence my/our acceptance thereof in their entirety, the same to be henceforth legally binding upon all parties hereto.

(Parent/Guardian Signature)

(Date)

(Print Name)

(Parent/Guardian Signature)

(Date)

(Print Name)

Office Use Only

Date Received: _____

Dancer: _____

Class: _____